MINUTES OF THE REGULAR MEETING
OF THE ALAMANCE COUNTY BOARD OF COMMISSIONERS FOR ALAMANCE COUNTY
HELD ON MONDAY, MAY 4, 2020

Call to Order - Chair Galey

Chair Galey announced that Vice Chair Carter and Commissioner Lashley were physically present. Commissioners Sutton and Boswell were calling in on the phone. Chair Galey thanked Commissioners Sutton and Boswell for agreeing to participate remotely so they could still have a present quorum and attend to the business of the county. She explained that they were spread out around the room since the Governor's Executive Order limited gatherings to no more than 10 people being physically present in a room. Chair Galey noted that during the course of the meeting, they may have a person leave and another person may come in. Chair Galey announced the other attendees physically present in the meeting room: Tory Frink, Clerk to the Board, Clyde Albright, County Attorney, Bryan Hagood, County Manager, Stacie Saunders, Health Director, Janna Elliott, Health Department, and Bruce Walker, Assistant County Manager/ Director of Information Technology.

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<tr>
<th>Attendee Name</th>
<th>Title</th>
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<tbody>
<tr>
<td>Bill Lashley</td>
<td>Commissioner</td>
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<td>Amy Scott Galey</td>
<td>Chair</td>
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<td>Steve Carter</td>
<td>Vice Chairman</td>
<td>Present</td>
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<td>Eddie Boswell</td>
<td>Commissioner</td>
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<td>Tim D. Sutton</td>
<td>Commissioner</td>
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Invocation - Commissioner Lashley

Approval of the Agenda

RESULT: APPROVED [UNANIMOUS]
MOVER: Bill Lashley, Commissioner
SECONDER: Steve Carter, Vice Chairman
AYES: Lashley, Galey, Carter, Boswell, Sutton

Consent Agenda

RESULT: APPROVED [UNANIMOUS]
MOVER: Bill Lashley, Commissioner
SECONDER: Steve Carter, Vice Chairman
AYES: Lashley, Galey, Carter, Boswell, Sutton

Appointments/Reappointments

Library Committee - Kristen Whitlow

Tax Refunds and Releases
Approval of tax refunds and releases, a copy of the tax refunds are set forth hereafter.

Occupancy Tax Late Fee Waiver-The Inn at Elon
Waiver of occupancy tax late payment fee for The Inn at Elon.

Fee Adjustment - Health Department
Approval of a new services and associated fees for the Health Department.

Authorizes Bryan Hagood, County Manager and Debbie Hatfield, Emergency Management Coordinator to execute documents with the NC Division of Emergency Management on federal grant applications and federal reimbursements.

Approval of Minutes

Alamance County Board of Commissioners - Regular Meeting - Feb 3, 2020 9:00 AM

Presentations/Other Business

2839 : 2020 Motorcycle Safety Awareness Month - Chair Galey
Chair Galey read a proclamation in recognition of Motorcycle Safety Awareness Month. The Concerned Biker's Association of Alamance County submitted their acceptance comments to be read in absentia by Clerk Frink and a Certificate of Appreciation to be presented to the Alamance County Board of Commissioners by County Manager Hagood.

RESULT: RECOGNIZED

Public Speakers

Chair Galey apologized that she had accidentally skipped over Public Comments. She moved, seconded by Commissioner Lashley to hear from the citizens that had emailed public comments pertaining to an agenda item. The motion carried.

(Citizens may address the Board for no more than 3 minutes per speaker on topics which are related to this meeting agenda.) Citizens were encouraged to submit written comments or register to be called back during the meeting if they wanted to submit oral comments. Clerk Frink read the following public comment.

George Adams, 317 Bidney Dr. "Acc Budget request includes pay raises and new positions ? $ 5 million for Courthouse and jail repairs and renovations ? Petree building contract for $ 2.4 million for room for Social Services Staff ? Is the Social Service Building on Graham-Hopedale Rd not big enough for all the Staff ??? Please remember that even if you get your way and Gov Cooper begins to open back up on May the 8 th , all the restaurant people and hair salon people will have lost months of income while County government continue to draw ample pay checks and other benefits ! Due to the pandemic no increases in salary or taxes should transpire !"

Commissioners' Responses

2875 : COVID-19 Update - Stacie Saunders, Public Health Director
Stacie Saunders, Health Director, spoke that she was providing her update a little differently. She provided a landscape as of May 3, 2020 of the global and local response. She noted that there were 11,644 cases in North Carolina and 422 deaths. In Alamance County there were 123 confirmed cases cumulatively, 57 had been released from isolation, 64 active cases in isolation, 6 receiving hospital care and 2 COVID related deaths. Ms. Saunders gave a breakdown by race and ethnicity, age, and zip code. Chair Galey asked Ms. Saunders to speak about how much testing was happening. Ms. Saunders explained that several providers including the health department was collecting. She explained that Cone Health had recently opened some of the collecting a few days ago so they were seeing more people being tested. She also noted that people that have transportation to UNC and Duke may have gotten tested there since their test are a little more readily. Ms. Saunders commented that they were partnering with Cone Health and Piedmont Health Services to help increase collection access in neighborhoods and communities where transportation and insurance were limited.
Vice Chair Carter said he had a number of people ask how they can find out who has the coronavirus and how it affected law enforcement. Ms. Saunders explained that even during a communicable disease outbreak, the individuals still had privacy rights, HIPAA rights, and protection under state laws. She said it was highly unlikely that people's names or addresses would be released. She said there was a provision within those laws that allowed them to share with the communications dispatchers. First responders needed to have access to that knowledge so they could draw their protective equipment so as not to expose themselves. She said they were allowed to share with dispatch the active cases but that information was not given to individual officers, not to the Sheriff’s Office and nor to the police chiefs.

Ms. Saunders informed the Board that they had identified an outbreak at a long-term care facility the previous week. She continued that the Department of Health and Human Services (DHHS) would be reporting bi-weekly on specific long-term care facility outbreaks on their website.

Commissioner Sutton complimented Ms. Saunders for being a trooper. He inquired about whether a citizen was charged if they showed up at the Kernodle Clinic asking to be tested. Ms. Saunders was not sure if there was a charge if a person went through a private group. She noted that if they were insured then it would be submitted to the insurance company for payment. However, Blue Cross/Blue Shield and many other insurance companies have waived those charges for COVID testing and COVID collection. She added that at the health department if a patient was at high risk or showed symptoms they were eligible for them to send it to the state lab which was typically no charge. He asked what was the typical charge. Ms. Saunders answered that LabCorp charged about $100. Commissioner Sutton commented that was fairly inexpensive. He asked Ms. Saunders whether they were going into these "hot spots" or concentrated zip code areas with more information that would help. Ms. Saunders remarked that was a great question and explained that Secretary Cohen had created 2 work groups that were charged with addressing marginalized communities or communities with disparities when it came to COVID infections or COVID morbidity.

Commissioner Boswell had questions and reiterated what Commissioner Sutton on the job that Ms. Saunders had done. He said he had watched over the weekend the state going through their cases. They had a graph showing the number of confirmed cases versus the number of test given. He opined that as a lay person that was a very accurate number because the more testing that was being done then there were a lot more cases. He asked Ms. Saunders if she used that graph. She answered that she looked at the state’s dashboard several times a day, but trying to duplicate that locally was a little harder. She explained that any positive tests had to be reported to the local health department but the negative test results did not have to be reported. Ms. Saunders offered that the more testing sites reported those negative test results to the state database, them more likely there were to get a better denominator.

Chair Galey asked about contact tracing and if it was smart to keep a record of where she had been and who she had been in contact with should she test positive. She mentioned that she had not seen that as a recommendation. Ms. Saunders absolutely agreed that it was helpful because they were banking on people being able to recall their own history of where they had been around.

RESULT: INFORMATIONAL

2876 : Proclamation: 51st Municipal Clerks Week - Chair Galey
Chair Galey read a proclamation in recognition of the "51st Municipal Clerks Week".

**RESULT:** RECOGNIZED

**2867 : Alamance Community College FY 2020-21 Budget Presentation - Dr. Algie Gatewood, President of Alamance Community College**

Dr. Algie Gatewood, President of Alamance Community College (remotely), thanked the Board for their support of ACC and he reviewed some quick highlights of the college. He was happy to present ACC's budget request in the amount of $4,109,285. Scott Queen, Executive Vice-President, gave a brief update on ACC's bond projects while Matt Banko, Chief Financial Officer, spoke on the college's finances.

Dr. Gatewood announced that ACC had a very successful year and that enrollment had grown by 7.33% which he deemed outstanding. The curriculum offerings had grown to 45 programs and they continued to provide a combination of workforce development and continuing education programs. He mentioned that the university transfer agreements had grown to give students expanded opportunities. Dr. Gatewood continued that the college had been active in their local mobilization and response to COVID-19.

Scott Queen, gave an active bond project update on the progress of the current projects. He provided that the Biotechnology Center of Excellence and the parking project were currently on schedule. He was hopeful that the Public Safety Training Center would soon enter the initial design phase even though they were still negotiating a lease with Martin Marrietta. The Board of Trustees was scheduled to interview design firms virtually for the Student Services Center the following day.

Matt Banko gave the budget request for fiscal year 2021. He noted that the request was a little less than what was appropriated last fiscal year by $225,000. He believed it to be a conservative request of an increase of about $164,000 as well as a capital request of $80,000. ACC's total request was $4.1 million which was less than the $4.3 million that was appropriated last year. Mr. Banko explained that the almost $165,000 increase was part of a 3-year plan that was going towards maintenance and utilities and $20,000 into salary and benefits. He explained that on the capital side they will have to put students in temporary spaces during the next year. They planned for system upgrade at about $108,000. He mentioned that they were currently funded about $798 per full-time enrollment.

Commissioner Boswell commented that it had been a pleasure serving on the ACC Board of Trustees and he noted that the college had done a fantastic job with the funds the county appropriated to them.

Commissioner Sutton mentioned that ACC was something to be proud of compared to other community colleges.

Commissioner Lashley spoke that ACC had done a great job and he was grateful for what they do and their work educating and training people for jobs.

**RESULT:** INFORMATIONAL

**2873 : Approval of Financing Bid-Capital Plan Financing - Susan Evans, Finance Officer**
County Manager Hagood said he wanted to take a moment to speak to this item. He said in the capital plan there was capacity to borrow $5 million this fiscal year to do a multitude of different projects. He said they needed to curtail some of these projects and they had the capacity. County Manager Hagood continued that they had already done at least $2 million worth of projects. He advised that he wanted to hold off on the remaining $3 million until they could see where they were heading next fiscal year. He said that Ms. Evans will present to them about borrowing this $2.2 million. He said that if they do not borrow those funds then they will use the unassigned fund balance because the work had already been done. He said that if they borrow those funds then the unassigned fund balance would be $5 million to the better by the end of this fiscal year because they would release $5 million in funds that were tied up in the reimbursement resolution.

Commissioner Sutton asked if he listed the projects that were being put on hold. County Manager said the main project that was being put on hold was the HVAC repair work at HSC because that project was a little over $2 million.

Susan Evans said the responses from the request for proposals were before them. She explained that working in conjunction with their financial advisor, Davenport and Company, they had issued request for proposals to place the loan in the amount of $2.2 million. They received 8 responses, she recommended that the bid be awarded to Capital One Financing. She said that they would be looking at a 15-year term and part of the loan would be taxable and part of it would tax exempt. Ms. Evans informed that the interest rate would be 2.09% and then the tax exempt interest rate would be 2.53%. She said the loan would be set up to where it would be 1 principal payment and 2 interest payment throughout the life of that loan.

Vice Chair Carter noted that it was prudent way to address this at this time by holding off on the additional work at this time and putting funds back into the fund balance, Commissioner Boswell and Chair Galey concurred.

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Bill Lashley, Commissioner |
| SECONDER: | Steve Carter, Vice Chairman |
| AYES: | Lashley, Galey, Carter, Boswell, Sutton |

**2857 : Request to Set Public Hearing for Capital Plan Financing - Susan Evans, Finance Officer**

Ms. Evans asked the Board to consider the resolution before them requesting to set a public hearing on financing this project for Monday, May 18, 2020 at 7:00pm.

Chair Galey introduced the following Resolution which was read by title, and moved it be adopted:

**RESOLUTION CALLING A PUBLIC HEARING ON WHETHER THE BOARD OF COMMISSIONERS FOR THE COUNTY OF ALAMANCE, NORTH CAROLINA SHOULD APPROVE A PROPOSED INSTALLMENT FINANCING TO FINANCE A PORTION OF THE COST OF VARIOUS PROJECTS**

WHEREAS, the County of Alamance (the “County”) has determined to finance a
portion of the cost of (i) renovating, repairing, equipping and improving the County’s jail facilities, (ii) renovating, repairing, equipping and improving the County’s emergency medical services garage, (iii) renovating, repairing, equipping and improving the County’s courthouse facilities and family justice center and (iv) renovating, repairing, equipping and improving the County’s human services center (collectively, the “Project”); and

WHEREAS, the County is considering undertaking an installment financing pursuant to G.S. §160A-20, as amended, for the purpose of providing approximately $2,200,000, together with any other available funds, for the construction and other accomplishment of the Project, and the County is authorized to do so only after a public hearing on such proposed agreement; and

WHEREAS, it is necessary to call a public hearing on such proposed installment financing agreement and acquisition of property;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners as follows:

1. A public hearing shall be held at 7:00 P.M., or as soon thereafter as the matter can be heard, on May 18, 2020 in the Commissioners’ Meeting Room on the 2nd Floor of the Alamance County Office Building at 124 West Elm Street, in Graham, North Carolina, for the purpose of considering whether the Board of Commissioners for the County (the “Board”) should approve such proposed installment financing and certain related documents pursuant to G.S. §160A-20, as amended, for the purpose of providing approximately $2,200,000, together with any other available funds, for the construction and other accomplishment of the Project. The County would secure the repayment by it of moneys advanced pursuant to such proposed agreement by granting a security interest in all or a portion of the Project and certain related property.

2. The Clerk to the Board shall cause a notice of such public hearing to be published in The Alamance News once at least 10 days before May 18, 2020.

3. This resolution shall take effect immediately upon its passage.

Thereupon, upon motion of Commissioner Lashley, seconded by Vice Chair Carter, the foregoing resolution was passed by the following vote:

AYES: Chair Galey; Vice Chair Carter; and Commissioners Boswell, Lashley and Sutton.

NAYS: N/A.

RESULT: APPROVED [UNANIMOUS]
MOVER: Bill Lashley, Commissioner
SECONDER: Steve Carter, Vice Chairman
AYES: Lashley, Galey, Carter, Boswell, Sutton

2874 : Approval of Bid Award for Building Construction - County Manager Hagood
County Manager Hagood reviewed that Ron Petree had donated $3.2 million for a new county building to house Friendship Adult Day, Open-Door Clinic, and a function of DSS for family
visitation. He introduced Perry Peterson, President and Architect of Peterson/Gordon Architects, designer and overseer of the project, to make his presentation. Mr. Peterson spoke that 10 contractors had submitted bids which in construction land was a lot of bids. He said that 6 of them attended in this room and the remainder were in attendance via Facebook live. Mr. Peterson noted that the lowest bid received was from Bar Construction, Greensboro, NC. The Bar Construction bid was for $2,427,000 which was $375,000 under budget. He noted that he had worked with them before and knew they would do a terrific job. Mr. Peterson said the plan was to award the contract that day and start the work for the Anne Ivey Petree Building in June.

Vice Chair Carter said it was wonderful to have someone donating the funds and then when it comes in under the projected budget that was a good job.

Commissioner Boswell thanked Mr. Petree for his donation.

Chair Galey confirmed that the motion to award the bid for construction to Bar Construction and authorized County Manager Hagood to execute any contracts carried without opposition.

RESULT: APPROVED [UNANIMOUS]
MOVER: Steve Carter, Vice Chairman
SECONDER: Bill Lashley, Commissioner
AYES: Lashley, Galey, Carter, Boswell, Sutton

2872 : Resolution Extension of Occupancy Tax Deadlines - Susan Evans, Finance Officer
Susan Evans, presented a resolution that would provide a waiver of late fees to hotels in Alamance County. She said hotels would not be charged a late fee if they were unable to pay their occupancy taxes. She said it would extend from the month of April to July 20, 2020. Ms. Evans noted that the resolution provided notice to the hotels that if the occupancy tax for those months were not received by July 20th, the county would go back and impose those fees.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Steve Carter, Vice Chairman
SECONDER: Bill Lashley, Commissioner
AYES: Lashley, Galey, Carter, Boswell, Sutton

Budget Amendments
2868 : Approval to Accept NCDEQ Abandoned Mobile Home Grant
Tonya Caddle, Planning Director, reviewed that they had applied for the Abandoned Mobile Home Grant. She explained that the county had received that grant in the past. Ms. Caddle advised they were awarded $15,000 and she asked the Board to accept that amount so they could move forward with the project.

Commissioner Lashley said this was a great way to get rid of some of those abandoned mobile homes.

RESULT: APPROVED [UNANIMOUS]
MOVER: Steve Carter, Vice Chairman
SECONDER: Bill Lashley, Commissioner
AYES: Lashley, Galey, Carter, Boswell, Sutton

Public Speakers
(Citizens may address the Board for no more than 3 minutes per speaker on issues of public interest.)

**Commissioners' Responses**

**County Manager's Report**

County Manager Hagood informed the Board that he and staff were working on the budget and had not seen the March revenue figures for sales tax. He said he was expecting to receive that information any day. County Manager Hagood mentioned that he had a discussion with Dr. Benson at ABSS about the capital plan fund and the bond timeline. He wanted to let him know that he did not plan to fund them through the capital plan at the $3.3 million level for paygo capital that the plan called for because they were still unsure what was going to happen with sales tax.

Commissioner Sutton asked for a brief timeline of the budget presentation at the upcoming meetings. County Manager Hagood planned to bring Manager's recommended budget on June 1. He indicated there had been a discussion about a work session before June 15th.

Chair Galey said she was glad he brought that up so they could discuss and articulate thoughts about possibly having a budget workshop on June 8th. It was a consensus to have a budget workshop during the morning on June 8th.

**Commissioners' Comments**

Commissioner Boswell wished Chair Galey and County Manager Hagood, Happy Birthday!

Commissioner Sutton asked the county attorney to respond to the State of Emergency Declaration since there was an easing toward reopening. County Attorney Albright thought it needed to renewed since it expired every 5 days. Commissioner Sutton said there was a heading toward the easing of restrictions and he wanted to know the need for the state of emergency declaration. County Attorney Albright said they do it to emphasize the need for social distancing and limit gathering to 10 or less. Chair Galey offered that it had to do with FEMA for reimbursement of expenses incurred during the state of emergency. She was told by Debbie Hatfield, Emergency Management Coordinator, that it would help declaring a state of emergency in order to get reimbursed for COVID related expenses. She said it had really been a financial thing.

**Adjournment**

There being no further business to be brought before the Board, the meeting was adjourned at 11:02 AM

Respectfully Submitted,

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CLERK TO THE BOARD